

MILLE LACS ENERGY COOPERATIVE
Aitkin, MN 56431

The regular meeting of the Board of Directors of the Mille Lacs Energy Cooperative was held at its office in Aitkin, Minnesota on November 30, 2021. All board members were present.

President Harold Harms called the meeting to order at 9:00 a.m.

All team leaders were present for their reports. Executive Assistant Debra Chute was also present. Everyone joined in the Pledge of Allegiance.

These minutes being transcribed by or under the direction of Secretary/Treasurer, Barbara Welty, the following proceedings were had: (all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board, or without dissenting vote or abstention, unless otherwise stated).

M/S/P to approve consent agenda items, expense vouchers for the period ending November 30, 2021, agenda of the November 30, 2021 regular board meeting, and minutes of the October 28, 2021 regular board meeting.

The team reports and financial reports for the month of October 2021 were reviewed and accepted upon motion.

2022 Preliminary Budget was presented for Board review and discussion.

VOTING

2.1 Monthly Recommended Write-Offs

M/S/P to approve the recommended electric and internet write-offs for this month in the amount of \$4,559.47.

2.2 Policy Review

M/S/P to approve the following revised policies:

- Policy No. 107 – Whistle Blower Policy
- Policy No. 209 – Identity Theft Prevention
- Policy No. 309A – PC & Communication Resources Use
- Policy No. 311 – Sexual Harassment & Sexual Violence Policy
- Policy No. 315 – Drug & Alcohol Policy for All Employees
- Policy No. 316 – Anti-Harassment Policy
- Policy No. 322 – Procurement Conflict of Interest
- Policy No. 502 – Line Extensions and Rebuilds

2.3 Activity Reports

- GRE – The October 2021 GRE Board Minutes as submitted by Harold Harms was reviewed.
Harold gave a verbal report on the November 2021 GRE Board Meeting.
- MREA – October 2021 MREA Report was reviewed.
MREA Resolutions information was reviewed.

- RUS – none
- CFC – none
- NRECA – NRECA October 2021 Board Meeting Report was reviewed.
- MAC – none
- FEDERATED – none
- NRTC – none
- RESCO – none
- NISC – none
- OTHER – CoBank

MLEC Investment Committee – The Investment Committee includes one member from MLEC Board of Directors. Currently that member is Mike Reem.

M/S/P to approve no representative from MLEC Board of Directors needed to serve on MLEC Investment Committee at this time.

M/S/P to accept the activity reports.

REPORTS

3.1 Safety Control

MREA presented *Hot Line Work with Emphasis on Rubber Gloving* on October 28th.
Deanna Soderberg conducted a *Field Audit* on November 16th.

The next safety meeting is scheduled for December 14th with Deanna Soderberg of PLS presenting *Hearing Conservation and Oil Spill Cleanup*. Cuyuna Range Medical Center staff will present *First Aid and CPR Training for all employees on December 15 and 16*.

The 2021 Safety Cross was reviewed.

SCHEDULED MEETINGS

4.1 NRECA Annual Meeting, Nashville, TN and Online

March 6 – 9, 2022

Decision on who is attending will be made at the January board meeting.

Preconference workshops – March 4 - 6, 2022 – in person only

4.2 MREA Annual Meeting, St Paul RiverCenter

March 15 - 16, 2022, Tuesday – Wednesday, In person or Livestream

Barb Welty will be attending as MREA Director.

M/S/P to approve Carol Pundt as Voting Delegate and Mike Reem as Alternate Delegate for MREA in 2022.

4.3 CoBank Regional Meeting, JW Marriott Mall of America, Minneapolis, MN

Thursday – Friday, March 17 – 18, 2022

Attending: Barb Welty

4.4 Other Information:

Three months look ahead @ MLEC Board meeting NON-Reoccurring Agenda Items:

- December 28:
 - 2022 Budget Review and Approval
 - Mille Lacs Community Trust Board Update
 - NRECA Governance Video or Article

- January 27th:
 - NRECA Governance Video or Article

- February 24th:
 - Year-end Presentation
 - Annual Report to the Board on Policy 517
 - NRECA Governance Video or Article

Remaining MREA 2021 Board Meeting Dates:

- Tuesday – Wednesday, December 21 – 22

MREA 2022 Board Meeting Dates:

- Monday, March 14
- Tuesday – Wednesday, April 19-20
- Tuesday – Wednesday, June 21-22
- Thursday – Friday, August 11-12
- Tuesday – Wednesday, October 18-19
- Tuesday – Wednesday, December 20-21

NOTE: If anyone is interested in attending a MREA Board meeting, please let Deb Chute and Director Barb Welty know so arrangements can be made.

4.5 Board Meeting Dates

- Tuesday, December 28, 2021
- Thursday, January 27, 2022
- Thursday, February 24, 2022

M/S/P to approve Thursday, February 24, 2022 Board meeting date.

MLEC Holiday Party, Saturday, January 29, 2022, 40 Club Convention Center
e-invitations will go out at the beginning of December.

4.6 2022 MLEC Annual Meeting

Thursday evening, May 5, 2022 is the date selected.

Discussion was held on locations to hold the meeting. The Board gave their recommendations

Regular Board Meeting Minutes
November 30, 2021

to the employees planning the annual meeting.

M/S/P to approve director participation at all scheduled meetings.

Executive Session

Discussion was held on a resolution for Great River Energy.

M/S/P to approve resolution.

Confidential Discussion/Update

CEO Sarah Cron updated the Board on confidential issues.

Meeting adjourned at 12:20 p.m.

Barbara G. Welty, Secretary/Treasurer

Harold Harms, President